



St Bartholomew's CE Multi Academy Trust
Sedgley Road
Penn
Wolverhampton
West Midlands
WV4 5LG

St Bartholomew's CE Primary School

Headteacher: Rachael Kilmister

Telephone: 01902 558855

Email: stbartholomewsprimaryschool@wolverhampton.gov.uk



October 2020

Dear Parents,

As you are aware, due to the current circumstances, much of our communication has been sent via email. However, there appears to be some parents who are not receiving these letters. From next week, we will be going completely paperless. All communication will be sent via email or Class Dojo. We are now able to send forms electronically to gather information and obtain permission for trips and clubs etc. It is therefore essential that we hold a correct email address for all parents. If you have not sent an email address to us, or believe we may not have the correct one, please complete the form below and return it to school so that we can update our records accordingly. Please could we ask all parents who have not yet accepted the link for Class Dojo to do this as soon as possible as this is the way in which parents' evening times will be communicated to you. If you do not wish for us to communicate with you in this way, please check the school website for updates of any letters that have been sent.

A letter was sent via email on Tuesday. For those of you who did not see this, it explained that parents' evenings would take place either via a telephone conversation or by Microsoft Teams (depending on your preferences). These will take place over two weeks: week beginning 9th November and week beginning 16th November. When we have received your preferred times and meeting option, you will be notified of your appointment time. More information about how to join Microsoft Teams meetings will be sent out in due course.

We are really hoping that these virtual meetings will be a success. However, sometimes technology can go a little wrong so please bear with us as we attempt this way of conducting parents' evening. Please do not worry if you experience difficulties as we will ensure that we call all parents who are unable to access the meeting and make alternative arrangements.

Yours sincerely

Rachael Kilmister
Headteacher

REPLY SLIP

St Bartholomew's CE Primary School

Child's Name Class

Please send all correspondence using the email address/es below:

Parent's Name email address:

Parent's Name email address: